

Calgary Regional Horse Show 2019 Registration Information

Please read this document closely and keep handy while completing the Master Club Registration.

In 2019, Regional Horse Show registration data will be submitted electronically and club cheques will be mailed in. Instead of filling in papers and duplicating information, each club will submit **one** Master Registration with all the club information and **one** club cheque. This document explains the brand new master registration excel document. Please direct any questions about the registration process to: **calgaryregional4hcouncil@gmail.com**. Please allow a minimum of 48 hours for a reply. It is very important to ensure that you download the spreadsheet and save it to your computer before you fill it out. Any questions about rules for the Regional Horse Show should be directed to Rachel Kingsford at **rachel.kingsford@gmail.com**.

Do not wait until the last minute to start filling in the master registration!

Entry Deadline & Requirements: June 15th, 2019

1. Club cheques must be postmarked by **June 15th, 2019**
2. Completed club excel document emailed to **calgaryregional4hcouncil@gmail.com** no later than **June 15, 2019**
3. Please send the club cheques to:

*Calgary Regional 4-H Horse Committee
c/o Megan Rawn
Box 108
Millarville, AB T0L 1K0*

General Club Master Registration information:

- A drop down is available to select options.
- To remove information from the worksheet, please delete it, do not replace it with blanks as calculations and messages are based on values in the cells and a space is a value.
- All member names entered on the Member Information tab will be carried forward to all worksheets
- If information is missing or not allowed, a message will pop up.

Registration areas include:

Club Information
Member Information
Horse

Club Information:

- Please fill in Club Name, Club Leader and appropriate contact information for the clubs **Regional Horse Show** registration. This may be different than your registered club contact.
- Fees are entered and totals will be carried forward from each of the worksheets to this one and a total will be calculated. Please make your club cheque in this amount.

Member Information:

- Responsible adult, contact information and medical information is collected on this worksheet. This is required information
- By submitting a member's name, you are confirming that they are a member in good standing at the time of registration.
- The member information entered in this tab will be carried forward throughout the document.

Horse Information:

- The horse committee has provided a paper family form that club leaders can use to collect the information needed for this tab. This form should be given to the club leader.
- If you only have 1 project horse, please fill in under Project Horse 1 (do not only fill in Project Horse 2)

Members will be required to leave a cheque for \$75 at time of Move In as a stall deposit. This will be returned on Sunday at Move Out when stalls are inspected as clean. Stall Deposit only accepted by Show Office as a Cheque.

Move In will commence at noon on Thursday August 1, 2010. Move out Sunday August 4 after awards presentation.

Show will commence on Friday August 2, 2010 @ 0800 with English classes. Western classes held Saturday August 3, 2010 @0800. Gymkhana events on Sunday August 4, 2010 @0800

Overnight Accommodations

Camping- At Barn side \$26/night +tx.

15amp power only.

First come/ First selection.

Must register with Westerner Campground.

-Next door @ Westerner Campground.

30 amp full hook up \$46/night+ tx

Based on availability.

Minimum 3 night reservation over Long Weekend.

Local Hotels- Motel 6 (403) 340-1749

Holiday Inn Hotel & Suites Red Deer South (403) 348-8485

Howard Johnson by Wyndham Red Deer (403) 343-8444