

Calgary 4-H Region Program Agreement Form 2019-2020



4-H staff, Alumni and volunteer leaders provide high quality, supervised programs for 4-H members. The member delegates are expected to actively participate in these programs in a responsible manner. The program staff, including any and all of the abovementioned programmers may give participants additional directions and expectations at the program.

Members attending 4-H programs are expected to comply with the 4-H Alberta Code of Conduct (Policy #1.01) and actively participate in the programs in a responsible manner while upholding the 4-H Alberta Values (Integrity, Accountability, Respect, Excellence)

During the program, members must not:

- Be under the influence, or in possession, of: alcohol, cannabis, or illegal drugs.
- Share medications, whether prescription or over-the-counter (Tylenol, Advil, Benadryl, etc.).
- Use any tobacco or vaping products (cigarettes, cigars, chewing tobacco, e-cigarettes, e-pens, etc.).
- Be in possession of a weapon, or replica of a weapon.
- Leave the program site without the permission of a staff member.
- Visit with delegates at times or in locations other than those specified as appropriate by program staff.
- Breach the 4-H Alberta Code of Conduct Policy #1.01 in any way.

If a member fails to comply with this agreement, he (or she) will lose the privileges of this program; his parent or guardian will be contacted, and he will return home at his own expense. The member's program registration fee will be retained by 4-H. The member will be eligible to attend future 4-H programs.

This agreement is effective from the time a 4-H member signs this agreement until September 30th, 2020 for every Calgary Region Club, Interclub, District and Regional activity, event and program. This agreement operates from the time the member arrives at the program site, or is under designated adult supervision and remains in effect until each program is completed and the member leaves the program site, or is no longer under the direct supervision of a designated adult.

Permission to release delegate's name and photograph: The 4-H delegate's name and photograph may be published in media coverage and promotion of the 4-H program. Further, the 4-H member's name and address may be printed in club programs and by having their record book(s) submitted for marking and displayed to the public.

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We understand the conditions described above and agree to abide by them during this 4-H year:

| | | | |
|---|------|-----------------------|---------|
| Print member's last name | | First name | Initial |
| Signature of 4-H member | | Date | |
| Signature of parent or guardian | Date | Family e-mail address | |
| <i>This agreement covers all events, activities, workshops, programs, events, etc. done at a Club, Interclub, District and Regional events in the Calgary Region in the 2019/2020 4-H year.</i> | | | |

Name of Club:

Signature of Club Leader:

Date:

Procedures for reporting an incident that involves a participant failing to adhere to the above conditions:

1. Any person who is aware of a violation of these rules is required to report the incident to an appropriate program administrator who is in attendance at the program. This may be a duty manager (i.e. 4-H on Parade), adult chaperone, or program coordinator or staff. Be prepared to complete an incidence report form that the program administrator or your Regional Specialist will have available.
2. The program administrator will immediately contact a designated supervision team to discuss the seriousness of the incident. The supervision team will designate two individuals to meet with the person(s) involved in the incident at the earliest possible opportunity.
3. The person(s) involved, who failed to obey program expectations will be removed from the program. A confidential written report will be sent to the program administrator as well as the President of the Calgary Regional 4-H Council and the Calgary 4-H Regional Specialist.

Personal information on this form is used for administration of the 4-H program under the authority of the Freedom of Information and Protection of Privacy Act. Information provided is protected under the Freedom of Information and Protection of Privacy Act. If you need more information, contact the provincial 4-H office at (780) 422-4444. Please retain the original copy for your records.

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