



**4-H Foundation of Alberta  
4-H Alberta Scholarships - Online Application  
Frequently Asked Questions  
As per the March 22, 2018 Webinar**

**1. Is the GPA based on a point or percentage system?**

*The GPA is based on a point system, i.e. 2.5 or 2.75, etc. However, if you are a high school student, you will receive your GPA in a percentage score, i.e. 87% or 92%. In this case, please enter your percentage score and we will adjust it based on a conversion key.*

**2. Does it save automatically every 40 minutes if you do not hit save?**

*No, it does not save automatically, you have to save your application progress. Please save your progress with every page you complete to ensure your data entry has been captured.*

**3. When it says most recent year involved, do you mean completed years or just participation?**

*When referring to the most recent year involved, we ask you to enter the most recent completed year. I.e. when completing this year's scholarship application, the most recent completed club year would be the 2016/ 2017 club year which ran from October 1, 2016 until September 30, 2017.*

**4. On the projects page, where do we qualify projects like photography or shooting?**

*Photography is captured in the Life Skills. For a detailed breakdown of the projects, please visit: <http://www.4h.ab.ca/Projects/index.html>*

**5. If members have applied in prior years, do their details carry forward into this new application form? Or do they need to start with a blank application each year?**

*If you are a returning applicant, your data will carry forward from year to year. If you have previously completed a scholarship application and you are missing parts of your profile (aside from the written requirements), such as contact or club information, please contact Bianca von Nagy at [scholarship@4HAB.com](mailto:scholarship@4HAB.com). Please note that due to the changes in the application, there will be some information this year that returning members will be required to enter.*

**6. Offices held: what if the position held is not in the drop down menu?**

*If you do not find a position you have held with your club in the drop down menu, you can enter it as 'other' or you are welcome to contact Bianca von Nagy at [scholarship@4HAB.com](mailto:scholarship@4HAB.com) for further clarification.*

**7. Diary tab: what if you are involved in more than one club and are there for many years, is there a maximum?**

*The 4-H diaries are completed as follows: one per member per year, even if enrolled in more than one club. Please contact your club leader, key leader, or regional specialist if you require further information. 4-H Diaries are only completed by members between the ages of 9 and 20 as of December 31 of the club year. The most diaries a member could complete would be 11.*



**8. The reference cannot be a staff or director - is a leader considered a staff?**

*No, a leader is not considered staff; he/ she would be considered your 4-H reference but please ensure you receive permission from this leader before you name him/ her as a reference.*

**9. Are homeschoolers eligible to apply?**

*Yes, homeschoolers are eligible to apply, they just have to provide marks/ transcript like other applicants.*

**10. If the deadline is May 15th, are we just sending the most current marks for High school students or should they be submitted after final marks for the year are calculated?**

*High school students are asked to request their final transcript by May 15, 2018. We understand that high school transcripts will not be circulated until mid to late-July, however, in order to complete the online application, the request has to be submitted by May 15, 2018.*

*Please review the transcript request form and indicate accordingly, requesting the transcript to be provided following the end of the school year.*

*Post-secondary students are asked to request their most recent transcript, which will be for the spring term.*

**11. How are the successful applicants selected?**

*The online application translates the applicants' 4-H involvement and participation into a score system, all based on participation within 4-H at their club, district, region, provincial levels, and within their community.*

*In September, the provincial scholarship review committee meets to review the application data which at this point does not show the candidates' names or contact information. They are only identified by an ID number to keep it a fair and anonymous process. Each scholarship is reviewed individually and awarded based on their respective criteria.*

*Once a recipient has been selected, he/ she will be removed from the pool of applicants. Applicants are, however, still eligible to receive an 'additional scholarship', i.e. a district or regional scholarship.*

**12. If you attend a 4-year program in a post-secondary institution, can you apply for a scholarship during all 4 years?**

*Yes, you may apply throughout your post-secondary career, as long as you continue to be enrolled in a program, following the scholarship selection in September. Once you complete your post-secondary education, you are no longer eligible to apply for a scholarship.*

**13. Once it is submitted, is there a confirmation sent to the applicant so that they know it was received?**

*Yes, you will receive a confirmation email once you submit your application.*



**14. If you complete two years and finish a diploma, and then take a year off before you start another program - can you still apply?**

*Yes, you may reapply, as long as you can provide proof of enrolled in your post-secondary institution.*

*Please note that you will need to include this completed post-secondary attendance in your application. In this case, you would have completed 2 years, and would be entering your 3<sup>rd</sup> year of post-secondary education, although you are technically entering only the 1<sup>st</sup> year in this new program.*

**15. What about entering trades? Sometimes they do not start their classes in the fall but in January - can they still apply?**

*Yes, you are encouraged to apply for the scholarships, no matter if you are entering a trades program, certificate, diploma, or degree program.*

*If you do receive a scholarship and your trade's classes do not start until January, please contact Bianca von Nagy at [scholarship@4HAB.com](mailto:scholarship@4HAB.com) immediately to discuss next steps.*

**16. If you continue in the education into a master's degree can you continue to apply?**

*Yes, you can reapply, as long as you can provide proof of enrolled in your post-secondary institution.*