

## 4-H Alberta Camp Staff

Office location: Airdrie, Alberta

Camp Locations: The Alberta 4-H Centre (Main Camp Facility) and Regional Campsites (Throughout the province)

Hours per week: 40+

Salary Range: Office Day Rate: \$115-\$130; Camp Rate: \$900-\$1200 per camp; Paid staff training;

Accommodation and food provided when at camp

Start date: May 6, 2019

Application Deadline: January 27, 2019 (Midnight)

The 4-H Alberta Camp Staff team will plan, coordinate and/or deliver 4-H Alberta summer camps. Our camps take place across Alberta and the camp sessions are five days in length. This is a job designed for those who have lots of energy, excellent leadership skills, and are able to have fun! Our team is dynamic and all of our staff members need to be dependable, mature and independent workers.

We are hiring for two types of positions:

### *4-H Camp Staff - Four Month Position*

- May-June: Co-design camp program including session offerings, camp themes, activities, daily and rainy day schedules
- July-August: co-deliver and oversee the day-to-day running of the camp and ensure their delivery in a safe and quality manner
- Conduct counsellor evaluations, evaluate the camp program, maintain programming supplies inventory counts and control, and make recommendations for the following season.
- NLS certification is an asset

### *4-H Camp Staff - Two Month Position*

- You'll be working for the months of July and August at our camps with our four-month 4-H Camp Directors.

### **Position Requirements:**

- Completed one year of post-secondary education;
- Class 5 Alberta Drivers' License (travel is required in this role);
- Standard First Aid and CPR or ability to obtain
- Obtain and maintain a clear Criminal Record Check and Vulnerable Sector Check
- If you're applying as a lifeguard, you must possess your NLS certification.
- Ability to work collaboratively with others

Lack of camp experience is not an obstacle. We'd like to have someone who can think on their feet, and who is creative and innovative. We'd like for you to be able to work independently with limited supervision and have strong interpersonal and communication skills. You must have the ability to supervise and evaluate volunteers and campers. Indicate in your cover letter which position you are applying for – the *Four Month* position or *Two Month* position or both. Applicants without a cover letter will not be considered.

Submit your resume and cover letter in confidence to:

Katelyn Strang  
4-H Specialist – Programs  
Alberta Agriculture and Forestry  
97 East Lake Ramp NE, Airdrie AB T4A 0C3  
Email: [katelyn.strang@gov.ab.ca](mailto:katelyn.strang@gov.ab.ca)

We thank all applicants in advance; however, only those invited to an interview will be contacted.